

Notice Period:

A full term's notice is required in writing to the Admissions Officer before withdrawal of a pupil. One term's fees will be payable in lieu of notice if appropriate notice is not received.

Payment Information:

Termly fees can be paid by cheque, credit card, debit card or payment direct to our bank account. There will be a 2.5% charge for each credit card transaction in person. However, the charge for credit transactions by phone will be increased to 4.5% to cover the premium charge made by the card company. There will be no charge for debit card payments. If your payments are not kept up to date, you will be asked to withdraw your child from the school.

Deposits:

All parents will be required to pay a refundable deposit of £500 per child on acceptance of a place (£250 per child for a place in Kindergarten). The refund will be applicable when the child leaves the school, assuming all fees are paid to date and the appropriate term's notice has been given.

Advance Payments:

Parents wishing to pay one or more years' fees in advance should contact the accounts office for further information. Discount is available provided fees are paid by Friday 14th July 2017.

Schedule of School Fees and Other Charges

	Autumn Term	Spring Term	Summer Term	Per Year 2017/2018
Kindergarten	£1,805	***	***	***
Class 1	£2,290	***	***	***
Class 2	£2,590	***	***	***
Class 3	£2,790	***	***	***
Class 4	£2,890	***	***	***
Class 5	£2,990	***	***	***
Classes 6-9	£3,090	***	***	***
Classes 10-13	£3,190	***	***	***

*** Fees to be confirmed in December 2017

Sibling Discount:

A reduction is made when more than one child from the same family attends the School. A discount of 10% is made for the second child and 25% for third and subsequent children.

Registration Fee:

£90.00 payable on completion of the Application Form. This is non-refundable.

Parent & Child Group:

£10.00 per session

Parent & Baby Group

£8.00 per session

Afternoon Club:

Kindergarten	£16.00 per afternoon
Classes 1 - 2	per term pro rata
1 afternoon per week	£168
2 afternoons per week	£336
3 afternoons per week	£504
4 afternoons per week	£672
5 afternoons per week	£840

see important information overleaf

Important Information:

- All fees are payable in Pound Sterling
- Sender to pay all charges for payments made from outside the United Kingdom
- Cheques should be made payable to RSSKL
- Payment can be made by debit card In person or over the telephone
- Payment can be made directly to our bank:
Triodos Bank NV
Sort Code: 16-58-10
Account Number: 00013507
Account Name: RSSKL
Reference: As shown on invoice
- Fees are subject to RSSKL terms and conditions

Late Payment Schedule:

- Fees not paid by due date, £50 late fee
- No response within 7 days after sending out first reminder £25
- No response within 7 days after sending out second reminder £25 (half term)
- No response within 7 days of sending out final letter before debt collection £50 (2-3 weeks later)
- Total late payment fees £165

Registered Charity No. 311027

**Registered Office: Rudolf Steiner School Kings Langley Limited
Langley Hill Kings Langley Hertfordshire WD4 9HG**

Registered No.: 395056



Interim Fees Schedule

September 2017 – July 2018

Telephone: + 44 (0) 1923 262505

Fax: + 44 (0) 1923 270958

Email: info@rsskl.org

www.rsskl.org

Langley Hill, Kings Langley, Hertfordshire, WD4 9HG