



## Schedule of School Fees and Other Charges

	Autumn Term	Spring Term	Summer Term	Per Year 2017/2018
Kindergarten	£1,805	£1,805	£1,967	£5,577
Class 1	£2,290	£2,290	£2,496	£7,076
Class 2	£2,590	£2,590	£2,823	£8,003
Class 3	£2,790	£2,790	£3,041	£8,621
Class 4	£2,890	£2,890	£3,150	£8,930
Class 5	£2,990	£2,990	£3,259	£9,239
Classes 6-9	£3,090	£3,090	£3,368	£9,548
Classes 10-13	£3,190	£3,190	£3,477	£9,857

## Fees Schedule

**September 2017 – July 2018**

**Sibling Discount:** A reduction is made when more than one child from the same family attends the School. A discount of 10% is made for the second child and 25% for third and subsequent children.

**Registration Fee:** £90.00 payable on completion of the Application Form. This is non-refundable.

**Parent & Child Group:** £10.00 per session

**Parent & Baby Group** £8.00 per session

**Afternoon Club:**

Kindergarten	£16.00 per afternoon
Classes 1 - 2	per term pro rata
1 afternoon per week	£168
2 afternoons per week	£336
3 afternoons per week	£504
4 afternoons per week	£672
5 afternoons per week	£840

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**Langley Hill, Kings Langley, Hertfordshire, WD4 9HG**

*see important information overleaf*

### **Notice Period:**

A full term's notice is required in writing to the Admissions Officer before withdrawal of a pupil. One term's fees will be payable in lieu of notice if appropriate notice is not received.

### **Payment Information:**

Termly fees can be paid by cheque, credit card, debit card or payment direct to our bank account. There will be no charge for debit card payments. If your payments are not kept up to date, you may be asked to withdraw your child from the school.

### **Deposits:**

All parents will be required to pay a refundable deposit of £500 per child on acceptance of a place. The refund will be applicable when the child leaves the school, assuming all fees are paid to date and the appropriate term's notice has been given.

### **Advance Payments:**

Parents wishing to pay one or more years' fees in advance should contact the accounts office for further information.

### **Important Information:**

- All fees are payable in Pound Sterling
- Sender to pay all charges for payments made from outside the United Kingdom
- Cheques should be made payable to RSSKL
- Payment can be made by debit card In person or over the telephone
- Payment can be made directly to our bank:  
Triodos Bank NV  
Sort Code: 16-58-10  
Account Number: 00013507  
Account Name: RSSKL  
Reference: As shown on invoice
- Fees are subject to RSSKL terms and conditions

### **Late Payment:**

The School will endeavour to allocate payments received to the relevant invoice, bill and/or payment request. However, in the event of an unpaid account, the School reserves the right to transfer payments between pupils at the School who are siblings without restriction. The School also reserves the right to allocate payments to specific invoices.

- Fees not paid by due date, £50 late fee
- No response within 7 days after sending out first reminder £25
- No response within 7 days after sending out second reminder £25 (half term)
- No response within 7 days of sending out final letter before debt collection £50 (2-3 weeks later)
- Total late payment fees £150

**Registered Charity No. 311027**

**Registered Office: Rudolf Steiner School Kings Langley  
Limited Langley Hill Kings Langley Hertfordshire WD4 9HG  
Registered No.: 395056**